



Teacher Industry Externships Industry Sponsor Information & Application

With a grant from the Alaska Department of Labor and Workforce Development (AKDOLWD), Sitka Works will partner with businesses in the Construction, Health Care and Resource Development industries to offer business-related externships for educators working with students in grades 7 through 12.

Industry externships provide educators with opportunities to: upgrade their knowledge, discover ways of making their instruction more relevant for students, and learn more about careers in high growth industries. The educator extern will work with a business mentor for up to 2 weeks (80 hours), complete a project for the business, gain a valuable professional growth experience, earn 3 credits from UAA, and receive a stipend of \$2000.

Your company may choose an Extern from any of the three high schools or the middle school in Sitka. You may work with a teacher you have already identified or you may choose from among the teacher applications submitted to the TIE coordinator.

As an Industry Sponsor you have the opportunity to have a professional work with you for up to 2 weeks (80 hours) to complete a project that serves an important business purpose. Projects may include; statistical research, marketing analysis, curriculum writing, environmental and community issues research, web site design, and teaching employee workshops. You, your company and your teacher extern are able to design a project that is helpful and meaningful for your business and for the teacher.

Highlights:

- ✓ Teacher/Externs learn about high-growth industry career pathways and are able to share information with the students in their classes.
- ✓ Teacher/Externs are highly qualified and able to complete projects for the host business that “need to get done”, while upgrading their own knowledge and skills and understanding of the business environment.
- ✓ Teachers discover ways of increasing relevancy and real-world application in the classroom, resulting in a better-prepared workforce.

How To Participate:

- ✓ Contact Sitka Works’ TIE Coordinator, Sheila Finkenbinder, at 966-3066, or work@sitkaworks.org to request more information, or
- ✓ Identify a Mentor within your company to supervise and guide the work of the extern and complete TIE paperwork,
- ✓ By April 30, 2008, fill out and submit the Industry Sponsor Application attached with this information sheet and submit to: Sheila Finkenbinder, Fax to 966-3055 or email to work@sitkaworks.org.

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PO Box 2385 ~ SITKA, AK 99835 ~ PHONE 907.966.3066 ~ FAX 907.966.3055

Purpose of Teacher Industry Externships:

These externships are designed to provide educators working with students in grades 7 through 12 with a valuable professional development opportunity while providing productive work for the host business.

Placement Process:

Applications from Industry Sponsors and Teachers will be reviewed and screened as the TIE Coordinator at Sitka Works receives them. You may review the Teacher Applications for a good match if you have not already identified a teacher with whom you would like to work. No later than May 15, 2008 the Coordinator will notify all Industry Sponsor and Teacher applicants to announce their status as program participants. Sitka Works anticipates funding 10 Extern/Sponsor partnerships.

Length of Externship, Work Schedule and Extern Project:

The length of the externship is generally two full weeks, (80 hours) and involves completing a specific project for the business. After the teacher selection process is complete, contact information for each business mentor and extern is shared with one another. The mentor and extern will talk, to define a project that complements the educator's skills and meets the needs of the employer. They will also negotiate a schedule for the Externship start and end dates. Following the externship, the educator will submit a written summary of how knowledge and skills gained will be used in the classroom.

All Sitka Externships need to be completed by June 30, 2008.

Costs to the Industry:

There is no cost to Industry Sponsors other than the time of the business mentor/supervisor. Through the grant with AKDOLWD, each Extern will receive a \$2,000 stipend for their 80 hours with the industry, and will receive 3 free UAA credits.

If externs are placed in 'camp' worksites, the Industry Sponsor will provide travel, meals and lodging.

Orientation:

At the orientation meeting Industry Sponsors and Externs (some of whom may be meeting for the first time) will be oriented to the parameters and expectations of the program and will have an opportunity to discuss the logistics of their Externship projects.

Follow-Up Meeting:

All Industry Sponsors and Externs will be asked to participate in a follow up meeting in July 2008. This is an opportunity for both externs and industry hosts to share experiences from their time together and for externs to discuss how their experience may impact lessons in the classroom.

All participants, Sponsors and Externs, will also be asked to complete a written evaluation of the Teacher Industry Externship experience.

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INDUSTRY SPONSOR APPLICATION

Business/Industry Information

Business name: _____

Industry (circle one): Health Care ~ Construction ~ Resource Development

Business Mentor name: _____ Title: _____

Address: _____

Phone: _____ Fax: _____ E-mail: _____

Project Information

Externship Project Title: _____

Brief description of project to be completed by extern (duties, expected outcomes, etc.):

Special considerations:

Unless you specify otherwise, Externs will be selected from Teacher applications from all three Sitka high schools and Blatchley Middle School. If you would like to work with a specific teacher, please identify:

By April 30, 2008 please send your completed Application to Sheila Finkenbinder via e-mail at: work@sitkaworks.org or fax to: 966-3055. If you have questions call 966-3066.

Thank you for your interest in hosting a Teacher/Extern.

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